

FOBS COMMITTEE MEETING MINUTES
Monday 23rd April 2012

Venue: Juliet's house, Blofield.

Present: Siw Jones (Chair), Juliet Meadowcroft (Secretary), Bronnie Roper (Treasurer), Emma Crowfoot, Amanda Leftley, Mel Barrett, , Alison Rowland, Emma Wicks, Theresa Budds.

Apologies: Trudi Halls, Paul Garrett, Helen Campbell.

Previous minutes approved by Mel Barrett and seconded by Amanda Leftley

1. Chair's Report

Siw had produced various print outs regarding future events planned by FOBS this year for discussion at the meeting.

Starting with:-

a) Right Royal Walk About – 01/06/2012

Sample sponsorship form for the Walkabout.

It has been agreed that sponsorship can be a set amount and not per lap as it is difficult to know how many laps each child can manage.

Other related items:- possible prizes to give children, hats to be made from recycled materials with a Jubilee theme. Whether the hats can either be made at home or in school, or both.

Emma says that all the staff are enthusiastic about the idea.

Paul has contacted Robinsons & we are getting 10 cases of Fruit Shoots.

The idea for an alternative date for bad weather was discussed but it was decided not to do this as any other date would have to be after the holidays and it would no longer

be the Diamond Jubilee. So fingers crossed for no rain and children to be asked to bring wet weather gear.

We will request cake donations from parents.

We are not asking Pymm's for sponsorship for this event.

Paul is available on the Thursday to put tent up. If anyone else can help it would be appreciated.

Items needed for the event:-cake stands, Royal decorations including Red/white & blue decorations.

We may give certificates to all the children taking part and we have rosettes left over from the summer fete last year which can be used as prizes.

We would also like to promote the Music Festival at the event and sell tickets. The tokens made by Theresa's husband are complete and ready to go.

b) FOBS funding request form

Siw, together with Nicola Finch and Mr Stuart-Sheppard has devised a form to be used for staff, to apply for funds from FOBS. This form is to be used for requests for larger amounts of money in excess of £250. The form requires certain information to be provided ie perceived benefit to pupils, percentage of pupils to benefit & justification for requesting the money from FOBS, also quotes obtained for items/work to be provided and other possible sources of funding. It is a comprehensive form which will provide structure to the way FOBS allocates it's funds.

c) Low level funding requests

The second item discussed regarding how FOBS money is spent was, rather than giving Classes small amounts of money as and when requested, we would actually provide each Class with an amount of money per term. No other requests on top of this would be considered. To work, it was decided that the Class would have to spend their budget per month and be reimbursed by FOBS once we have the receipts. The class would have to spend their allocated amount within the term as money will not be allowed to roll over.

We voted on an amount of £25 per Class per term, so with 8 Classes this would be an outgoing of £200 per term, or £600 per year.

Of the committee members voting 7 members were for the idea and 0 members against therefore it was a unanimous vote to go ahead.

It was also decided that to ensure we have enough funds to make this work that our account is to be kept at a minimum of £2000 at all times.

We also need to list all of our current financial commitments.

d) Rock The Boat Music Festival – 30th June 2012

So far we have 2 bands confirmed:

The Rob Holmes Band - £150
Heat - Free

The festival will hopefully open with the school 'Rock' choir.

It was decided that using a trailer for a stage was an excellent idea and Amanda will look into this further.

Amanda has also confirmed that Dr Spinoff can come to the event but would cost £350. We decided to vote on this & the results were:

7 for
2 no votes
1 unsure

Therefore the motion was carried and Dr Spinoff will be booked for the event.

Theresa confirmed that Hollywood Bowl are coming to the event for 3-4 hours and will provide mini ten pin bowling at no cost to us.

There is a possibility of having a bouncy castle provided by Matthew, Kyle Harris's Dad.

Sponsorship – look into asking other businesses ie Blofield driving range and Yarmouth Stadium whether they could sponsor the event. Perhaps they could sponsor a band & advertise during the event.

Food – We have decided not to have the Rotary Club at the music festival and we are hoping to do all the food ourselves. Juliet to find out what Mrs Winter is happy to provide.

Face Painting – Emma W has found a lady who can do face painting but the cost is £150 which was considered too much, she will ask parents whether any of them would like to do face painting at the event.

Tattoos – Yes, they went down very well at the KS2 disco so we will do these again.

Ticket Prices – Final prices are to be:

Family Ticket – 2 Adults & up to 3 children (advance purchase only) £10
On the night prices – Adult £5 Child £2 (Upper age 16 yrs) Under 3's free.

Stalls – A stall selling bubble wands, craft stall for children (making rain makers) donations of squash bottles please.

Tombola – It was generally decided that we would have a tombola but that it should fit in with the theme of a music festival and be bottles & choccies.

Raffle – Amanda and Emma have started to make requests.

Advertising to be done as soon as possible. Date to be arranged at Siw's house.

e) KS1 Disco – The date for this event is hoped to be Fri 25th May as the hall is free on that date. Alison to book Fun Force. If anyone can help on the night it would be appreciated. £3 per child with a goody bag provided. Juliet to organise class lists.

Next Meeting to be advised.

