



FOBS AGM - Monday 11th November 2019

PRESENT -

Chantelle Holmes
Lisa Whitehouse
Suzanne Deacon
Claire Welton
Penny Smith
Rick Stuart-Sheppard
Nicola Finch
Andy Holmes
Gabi Stefanuti
Richard Harrington

APOLOGIES -

Hannah Davison
Debbie Grantham
Theresa Budds
Kat Dick
Andy Gayford
Andy Thompson
Georgina King

Last years AGM Minutes approved by Penny Smith and Chantelle Holmes

Chair's Report for the AGM held on 11th November 2019

Good evening and welcome to the Friends of Brundall School, Annual General Meeting 2019. I am Chantelle Holmes, the current Chair of FOBS.

Thank you all for attending this evening. The FOBS team is made up of parents with children at Brundall School and our aim is to raise money to support the school with projects it would otherwise not be able to fund.

The charity has an official funding request system in place, which allows ideas to come from anyone, but must then follow the official lines to be approved for funding. Money raised has recently been used to revitalise the decking area with an amphitheatre in the KS2 playground and to provide an outdoor mobile space for the school chickens. Our biggest fundraisers remain the fantastic firework display which took place on Friday 1st November, and the increasingly popular Rock The Boat which will take place on Saturday 4th July 2020. Plans for RTB are beginning to take shape, as we have so many elements to secure for this fun packed event.

I would like to thank the FOBS Team of 2018/19 for all their hard work and enthusiasm which has meant another successful year of fundraising and I would also like to thank my Treasurer, Lisa Whitehouse and Secretary, Suzanne Deacon for all their support. They were both new to their roles this year and have done a fantastic job, as has Andy Gayford, our new elected teacher member, who has fitted in very well to the team.

I am confident a new team will be formed later in the meeting and FOBS can continue to support the school. We would hope to encourage support from people who work well in a team and have skills that would enhance those which we currently have. Although we are all working parents, each individual gives total commitment to the team, which is required at times, and an understanding of the importance of the role they are taking on. I will now hand over to our Treasurer, Lisa Whitehouse, for her report on the Financial Year.

Treasurers Report 1st May 2018 to 30th April 2019

I've completed my first full year after taking over as Treasurer from Claire last year. We entered the new financial year with a very healthy bank balance of £14,905.32 and it's been a great year for the school with the continuation of our two main events Rock the Boat and Fireworks both bringing in a significant profit for the school.

Rock the Boat 2018

The weather was glorious, the bands amazing and it was the right last-minute decision to show the England match in the hall. Although profits were lower than the previous year, we still managed a total profit of £6006.82. After analysing the previous year's performance, we have attributed this lower profit to the following:

Lower raffle ticket, novelties, tea/coffee and bar sales. Plus, a smaller percentage given by the inflatables and food vendors.

We continue to have strong support from local businesses wanting to advertise in our venue booklet (£1200.00 for 18/19), and a £300.00 sponsorship from McDonalds. And it was great to have local support providing, raffle prizes, hair design and tattoos. Unfortunately, due to other commitments this was to be the final year Richard would be providing our catering but would give us the opportunity to try something new next time.

Fireworks 2018

The second biggest event for the school is the Fireworks display in November. For 2018 the school made a profit of £1,647.96. Although this was lower than the previous year this can be attributed to less tickets sales on the gate, and lower bar/novelty sales.

Events and Fundraisers:

Our ongoing fund-raising events for the financial year include:

- Bags2School – Held twice and had a combined profit of £252.00.
- KS1 and KS2 Discos – combined profit of £531.70.
- Sport Day refreshments – Raised £453.55 profit.
- Christmas Production refreshments and raffle - £301.50 profit.
- Giving Machine – Donation of £16.04.
- RBS Charities Trust – Donation of £250.00.
- Coop Funding – Donation of £255.38.

What we have funded this financial year, via funding requests from school.

- 3 Little Pigs Theatre Trip for KS1 (£290.00)
- Big Sing (£375.00)
- Goblin Project (£175.51)
- Playground Markings (£2,390.00)
- 50% of Mathletics (£698.00)
- Classroom Globes (£330.20)
- Breakfast with a book (£80.00)
- Class Stickers (£227.93)
- Demolishing the old decking and the creation of Amphitheatre on the KS2 playground (£13,595.00) - £10,000.00 paid in this financial year with the remainder from 2019-2020.
- Pond renovations (£119.41)
- Re-painting of the climbing rock on the KS2 play area (£434.96)
- Classroom Expenditure, each class is allocated £100.00

a financial year to spend as they deem necessary.

Club 200 continues to run (total of 47 numbers), and the draw takes place towards the end of each month. The balance of the Club 200 account at the end of 18/19 financial year was £1,276.57. This is available to be transferred into the main school funds.

Although funding has been higher than previous years, the main FOBS bank balance at the end of the 18/19 tax year was a healthy £8,759.78, which is a strong position going into the new tax year and will allow us to continue to support the school.

Head Teachers Report From

Rick Stuart - Sheppard

It's a massive Thank you to everyone, really grateful for all of the hard work, time and effort to everyone involved, the school could not do it without you.

The next project is the KS1 Playground after the new building work is complete. Some equipment has been made safe and we have had new bits over the years but it may now be time to replace. Rick has some ideas and is currently collecting in some quotes.

Chair Of Governors Report

From Nicola Finch

Again a massive Thank you, it's not easy, we are really grateful to all of the time, effort and everyone's hard work is really appreciated. We have a new Ofsted Framework to get our heads around and the new budgets are challenging, there is no way we could do it without you, a massive Thank you.

MATTERS ARISING - Chantelle Holmes

We know where we are going forward and now Rick has told us of the next big project, the KS1 Playground.

RESIGNATION OF PRESENT COMMITTEE

ELECTION OF OFFICERS

CHAIR - Chantelle Holmes is happy to continue as Chair, nominated by Claire Welton and Penny Smith

Chantelle asks everyone to speak to other parents and friends about FOBS, what we do, what it's all about and the events we hold to raise money and awareness.

TREASURER - Lisa Whitehouse is happy to continue in this role.
Nominated by Claire Welton and Chantelle Holmes

SECRETARY - Suzanne Deacon is happy to continue in this role.
Nominated by Claire Welton and Chantelle Holmes

TEACHER MEMBER - Andy Gayford is happy to continue in this role.
Nominated by Chantelle Holmes and Lisa Whitehouse.

COMMITTEE MEMBERS - Richard Harrington, Andy Holmes, Gabi Stefanuti all raise hands to remain on the committee.

Hannah Davison, Debbie Grantham, Kat Dick and Theresa Budds are happy to remain on the Committee with Apologies sent.

Chantelle asks we try and raise awareness to other parents as to what we do to raise interest in joining.

Andy Holmes suggests maybe some sort of coffee morning.

Chantelle suggests speaking to Mrs Brown and Mrs Wicks as the Reception Teachers to the new parents coming into school to see if there are new parents interested in joining. We do have fun and everyone works together.

Nicola Finch suggests maybe some sort of interest form at the Christmas Assemblies, or a flyer to hand out.

AOB - No other business.

Meeting Closed 7.40pm

